

**CONNECTICUT STATE DEPARTMENT OF EDUCATION**

**DIVISION OF FAMILY AND STUDENT SUPPORT SERVICES**

**BUREAU OF SPECIAL EDUCATION**

**SPECIAL EDUCATION GRANT PROGRAMS**

**FY 2009/2010**

**Application Grant For:**

*Two Entitlement Grant Programs under the Individuals with Disabilities Education Act  
(IDEA)*

*Assistance for Education of all Children with Disabilities  
and Preschool Grants for Children with Disabilities*

**Supplemental Application for:**

**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA)**

**Legislative Authority**

**Individuals with Disabilities Education Act**

**20 U.S.C. Sections 1411 and 1419**

**(hereinafter referenced as Sections 611 and 619 of Public Law 108-466)**

**CONNECTICUT STATE DEPARTMENT OF EDUCATION**



**DIVISION OF FAMILY AND STUDENT SUPPORT SERVICES**

**Mark K. McQuillan**  
**Commissioner of Education**

**SPECIAL EDUCATION GRANT PROGRAMS**

*Assistance to States for the Education of Children with Disabilities (Sec. 611)*

*Preschool Grants for Children with Disabilities (Sec. 619)*

**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA)**  
**SUPPLEMENT**

The Connecticut State Department of Education (CSDE) is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to the Equal Employment Opportunity Manager, State of Connecticut, Department of Education, 25 Industrial Park Road, Middletown, Connecticut, 06457 860-807-2071.

**AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**  
**SPECIAL EDUCATION GRANT PROGRAMS**

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**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009  
(ARRA 2009)**

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## SPECIAL EDUCATION GRANT PROGRAMS

### Introduction

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**This application for the American Recovery and Reinvestment Act (ARRA) funds is a supplemental application to the local education agency's (LEA) FY2010 IDEA grant.**

The purpose of this Supplemental IDEA, Part B, Sections 611 and 619 grant is to provide the stimulus funds from the ARRA to eligible applicants (LEAs) to assist with the excess costs of providing special education and related services to children with disabilities (as defined in 34 C.F.R. Sections 300.16 and 300.202). Amounts provided to the local education agency (LEA) must be expended in accordance with the applicable conditions as stated in the Act, 34 C.F.R. Section 300.202; see also, <http://idea.ed.gov/download/finalregulations.pdf>.

The CSDE anticipates awarding fifty (50) percent of the IDEA ARRA, Part B grants (both 611 and 619 funds) after April 30, 2009, to LEAs whose application is submitted and subsequently approved by the CSDE. The other fifty (50) percent will be awarded after September 30, 2009. These awards will be in addition to the regular 2009-10 IDEA standard, Part B grant awards. Together, the ARRA and standard fiscal year awards will constitute a district's total FY 2010 IDEA Part B grant allocations. The deadline for applying for the IDEA ARRA funds is July 1, 2009.

An LEA will need to complete a separate 611/619 budget template and budget narrative as part of their application. In addition, separate assurances are necessary to accompany the ARRA application and these are included in this supplemental grant application.

In order to receive the remaining fifty (50) percent of IDEA ARRA, Part B funds, an LEA must submit for review and approval by the CSDE, an amendment to its FY 2010 application to address the recordkeeping and reporting requirements under the ARRA. The LEA will receive the specifics to this amendment when published by the federal government. If additional assurances are necessary, they will be sent under separate cover. Both the IDEA ARRA Part B, Sections 611 and 619 grant applications will become a supplement to the district's regular 2009-10 IDEA grant application.

The LEA should use the IDEA ARRA funds expeditiously. All IDEA ARRA funds must be obligated by June 30, 2011. Costs are allowable beginning February 17, 2009, the effective date of the ARRA grants.

Funds provided to an LEA under IDEA must not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from local funds below the level of those expenditures for the preceding year (as defined by 34 C.F.R. 300.203). Funds must be used to supplement, not supplant state, local and other federal funds (as defined by 34 C.F.R. 300.164(a)). Supplanting occurs when the LEA uses federal monies to pay for a position or service that was previously paid for by local funds. Please refer to the Special Education/RFP section of the CSDE's website (<http://www.sde.ct.gov>) for information that has been presented at various meetings on both supplement, not supplant and maintenance of effort (MOE).

School districts must ensure that expenditures of grant funds adhere to the purpose and intent of the IDEA. Eligible school districts must meet the requirements contained in the IDEA, including the excess cost requirement (34 C.F.R Section 300.202) and the prohibition against commingling. LEAs must account for the funds separately, allowing for payments under both the IDEA standard and IDEA ARRA grants, as well as including an audit trail for payments under both the IDEA standard and IDEA ARRA grants.

The application for the grant programs under Sections 611 and 619 must address the intent of the IDEA and should consider the ARRA goals and the State Board of Education's goals, as detailed below:

ARRA Goals:

Goal 1: Spend funds quickly to save and create jobs;

Goal 2: Improve student achievement through school improvement and reform;

Goal 3: Ensure transparency, reporting and accountability; and

Goal 4: Invest one-time ARRA funds thoughtfully to minimize the "funding cliff".

State Board of Education's Goals:

Goal 1: High-quality preschool education for all students;

Goal 2: High academic achievement of all students in reading,  
writing, mathematics and science;

Goal 3: High school reform;

Goal 4: Sheff/Racial Imbalances; and

Goal 5: Teacher Effectiveness and Distribution

The CSDE encourages school districts to develop the application with a "whole child perspective." Grantees should coordinate with other federal and state programs.

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**SPECIAL EDUCATION GRANT PROGRAMS**

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**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009  
(ARRA 2009)**

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Directions for Submission of the Grant  
Application

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**DIRECTIONS FOR APPLICANTS:**

Applicants must complete and submit all relevant sections. Each section of the grant application provides the directions for the completion of that section of the application.

**The expectations for completion and submission of the grant application include:**

◆ **Grant Cover Page (page 9)**

*Must be completed and signed by the authorized official of the applicant school district/agency. Please include telephone numbers, mailing address, e-mail addresses and fax numbers.*

◆ **Goals and Related Activities (pages 10-12)**

*Must provide goals and activities to address excellence and equity in educational outcomes in accordance with the purposes and intent of IDEA ARRA. Every grant expenditure must be linked to an activity.*

◆ **Grant Budgets and ED 114s (pages 13-15)**

*Must submit a proposed line item budget for use of both 611 and 619 grant funds.*

◆ **Budget Narratives ( pages 16-20)**

*Must submit a budget narrative for both 611 and 619, justifying the use of the grant funds.*

◆ **Notice of Intent to Use IDEA funds for Coordinated Early Intervening Services (CEIS) (pages 21-22)**

*Must submit this form if the district is planning to target any IDEA funds for CEIS..*

◆ **Statement of Assurances (page 23)**

*Must include a signed Statement of Assurances by the LEA Superintendent or designee.*

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**SPECIAL EDUCATION GRANT PROGRAMS**  
**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009**  
**(ARRA 2009)**

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Additional Submission Information

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**Date of Board Acceptance**

**IF** the submission of the grant application requires the official approval and/or endorsement of any board or like body (e.g., Board of Education, Board of Directors, etc.), applicants should submit the approval and/or endorsement of such body with the grant application. If it is not possible to obtain approval prior to the submission of the grant application, then applicants should send the official approval document under separate cover, no later than September 30, 2009.

**Reporting Requirements**

The applicant will adhere to all requirements for the use of funds received through the ARRA, including, but not limited to the data collection and reporting requirements on the use and impact of these funds. Within 60 days after the close of the fiscal year, each grantee is required to file a financial statement of expenditures with the state on such forms as the state may require.

**Reservations and Restrictions**

The CSDE reserves the right not to fund an applicant or grantee if it is determined that the grantee cannot manage the programmatic and/or fiscal responsibilities required under this grant.

**Online Applications:**

CSDE will accept online applications. In addition, signed hard copies of pages eight and twenty-two must be forwarded to the IDEA project manager.

**Facsimile (Faxed) Copies**

The CSDE will also accept facsimile (faxed) copies of pages eight and twenty-two, but not the entire application.

**Deadline – Delivery of Applications**

The deadline for applying for these funds is July 1, 2009.

**Online/Fax/Mailing/Delivery Address for Grant Applications:**

**State Department of Education**  
**Division of Family and Student Support Services**  
**Bureau of Special Education**  
**165 Capitol Avenue**  
**P. O. Box 2219, Room 369**  
**Hartford, CT 06145-2219**  
**ATTENTION: BRIAN J. CUNNANE**  
**[brian.cunnane@ct.gov](mailto:brian.cunnane@ct.gov)**  
**860-713-7051 (fax)**

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**SPECIAL EDUCATION GRANT PROGRAMS**

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**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009  
(ARRA 2009)**

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**State Department of Education Grantee Information**

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**Freedom of Information Act**

All of the information contained in the grant application is subject to the provisions of Freedom of Information Act (FOIA), Connecticut General Statutes, Sections 1-200 et seq. The FOIA declares that except as provided by federal law or state statute, records maintained or kept on file by any public agency, as defined in the statute, are public records and every person has the right to inspect and receive a copy of such records.

**Obligations of Grantees and Subgrantees**

All recipients of a grant award are hereby notified that the grant is subject to contract compliance requirements as set forth in Connecticut General Statutes Section 4a-60, 4a-60a and Sections 4a-68j-I et seq. of the Regulations of Connecticut State Agencies as well as the American Recovery and Reinvestment Act of 2009. Furthermore, the grantee must submit periodic reports of its employment and subcontracting practices in such form, in such manner and in such time, as may be prescribed by the Commission on Human Rights and Opportunities.

**State/Federal Monitoring and Evaluation**

The state and federal government may conduct site visits to grantees and subgrantees funded under this grant program in order to monitor a community's progress and compliance of the IDEA, and in accordance with state/federal statutes as well as the purposes of this grant program as stated on pages three and four of this application.

**Management and Control of the Program and Grant Consultation Role of the State**

The grantee has overall management control of the grant. While state agency staff may be consulted for their expertise, they will not be directly responsible for the selection of subgrantees or vendors, nor will they be directly involved in the expenditure and payment of funds obligated by the grantee or subgrantee.

**Technical Assistance**

Applicants with questions or needing assistance with the completion of the grant application or other issues (explanation of supplement, not supplant; maintenance of effort (MOE)) may contact:

Technical Assistance for IDEA ARRA 611/619

Brian J. Cunnane  
IDEA Funds Manager  
State Department of Education  
Division of Family and Student Support Services  
Bureau of Special Education  
165 Capitol Avenue  
P O. Box 2219, Room 369  
Hartford, CT 06145-2219  
[brian.cunnane@ct.gov](mailto:brian.cunnane@ct.gov)  
860-713-6919

## CONNECTICUT STATE DEPARTMENT OF EDUCATION

REV 5/01/09

Division of Family and Student Support Services

P.L.108-446



**SPECIAL EDUCATION GRANT PROGRAMS**  
**SUPPLEMENTAL APPLICATION FOR USE OF ARRA FUNDS**

## GRANT PERIOD

February 17, 2009 to June 30, 2011

## GRANT COVER PAGE

*To Be Completed and Submitted with the Grant Application*

|   |  |
|---|--|
| <p><b><u>Applicant</u></b><br/> <i>(Name, Address, Telephone, Fax, E-Mail)</i></p> <p>Guilford Public Schools<br/> P. O. Box 367<br/> Guilford, CT 06437<br/> Phone: 203-453-8200<br/> Fax: 203-453-8211<br/> Email: forcellat@guilford.k12.ct.us</p>   | <p><b><u>Program Funding Dates</u></b><br/> From February 17, 2009 to June 30, 2011</p> <p><b><u>Preliminary Funding Amount (ARRA)</u></b></p> <p>IDEA Special Education Assistance (611 funds)<br/> = \$ <u>716,785</u></p> <p>IDEA Preschool Education (619 funds)<br/> = \$ <u>28,343</u></p>                                 |
| <p><b><u>Contact Person</u></b><br/> <i>(Name, Address, Telephone, Fax, E-Mail)</i></p> <p>Patricia Free Brett, Ed.D.<br/> Guilford Public Schools<br/> 280 South Union Street<br/> Guilford, CT 06437<br/> Phone: 203-453-0128<br/> Fax: 203-453-5924<br/> Email: brettpt@guilford.k12.ct.us</p> | <p><b><u>Check if Consolidated Application</u></b></p> <p><input type="checkbox"/> For IDEA, Section 611<br/> Participating Districts: <i>(list districts)</i></p> <p><input type="checkbox"/> For IDEA, Section 619<br/> Participating Districts: <i>(list districts)</i><br/> *Please attach list of districts, if needed.</p> |

I, Thomas A. Forcella, the undersigned authorized chief administrative official, submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained herein, and certify that this proposal, if funded, will comply with all relevant requirements of the state and federal laws and regulations.

In addition, funds obtained through this source will be used solely to support the purpose, goals and objectives as stated herein.

Signature (Superintendent):

Date: June 22, 2009

Name (typed):

Thomas A. Forcella, Ed.D.

School District/Agency:

Guilford Public Schools

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**SPECIAL EDUCATION GRANT PROGRAMS**

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**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009**  
**(ARRA 2009)**

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Goals and Related Activities

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**DIRECTIONS:**

Applicants are required to provide goals and describe the special education activities related to each identified goal.

Applicants must complete the "Goals and Related Activities" page for each funding source the applicant is applying to receive, the IDEA, Section 611 and/or IDEA, Section 619.

**Please Note**

**IDEA ARRA funds may not be used for child find activities, including the identification, location and initial evaluation of children. School districts must provide these activities at public expense.**

**The grant application's "Goals and Related Activities" pages are attached.**

|  |
|--|
| <p><b>ARRA FUNDS</b><br/> <b>GOALS AND RELATED ACTIVITIES</b><br/> <b>IDEA, SECTION 611</b><br/> <i>Special Education and Related Services (Ages 3-21)</i></p> |
|--|

**District Goal #   1   :**

Increase the capacity of teachers to meet individual student needs and provide professional development on effective intervention strategies.

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**School District Planned Special Education Activities:**

1. Release teachers to participate in ongoing professional development on student intervention. **(CEIS)**
  2. Provide training on evidenced-based school-wide strategies in reading and math to improve outcomes for students with disabilities.
  3. Train special education teachers to administer and analyze formative reading assessments and to make recommendations for interventions needed.
  4. Expand teachers' knowledge of using smartboards to enhance their ability to provide differentiated instruction and to address learning styles of students with disabilities.
  5. Enhance teachers' knowledge of how to use technology and select digital content based on the needs and learning styles of their students with disabilities.
  6. Train teachers to administer and analyze Running Records over time to determine student reading progress.
  7. Provide release time for Intervention Specialist to deliver intensive intervention, model and coach other staff.
- 

**District Goal #   2   :**

Improve quality of special education services during the schools day and expand learning time for students beyond the school day.

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**School District Planned Special Education Activities:**

1. Provide a summer reading camp for first and second grade students, including English Language Learners, who are reading below grade level. **(CEIS)**
  2. Create small group tutoring programs for regular school year interventions. **(CEIS)**
  3. Provide special education students with the extra resources and support to develop study and organizational skills and opportunities for homework completion with assistance.
  4. Increase staff to provide activities that foster team work, social communication and leadership skills (school psychologist) and to provide specialized services for students with autism (teacher with concentration in autism disorders).
- 

*Prepare as many pages of the Goals and Related Activities Form as necessary to describe your school district's goals and activities that ensures positive student outcomes.*

|  |
|--|
| <p><b>ARRA FUNDS</b><br/> <b>GOALS AND RELATED ACTIVITIES</b><br/> <b>IDEA, SECTION 611</b><br/> <i>Special Education and Related Services (Ages 3-21)</i></p> |
|--|

**District Goal # 3 :**

Improve technical and data systems by building stronger infrastructure with PK-12 approach.

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**School District Planned Special Education Activities:**

1. Implement assessment analysis and intervention tracking software. **(CEIS)**
  2. Enhance existing data systems to show academic performance and growth of students with special needs so that teachers can adjust classroom instruction.
  3. Add additional hardware so that special education students have increased access to appropriate technology.
- 

**District Goal # 4 :**

Promote high academic achievement by expanding reading and mathematics software programs for students with disabilities through the use of supplemental classroom instruction.

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**School District Planned Special Education Activities:**

1. Provide students with disabilities expanded technology opportunities to reinforce and enhance their reading skills using appropriate software programs.
  2. Provide students with disabilities opportunities to develop strong mathematical foundations by using supplemental technology and software programs.
- 

*Prepare as many pages of the Goals and Related Activities Form as necessary to describe your school district's goals and activities that ensures positive student outcomes.*

**ARRA FUNDS  
GOALS AND RELATED ACTIVITIES  
IDEA, SECTION 619  
*Preschool Special Education (Ages 3-5)***

**District Goal #   1  :**

Strengthen the preschool by meeting the needs of diverse populations.

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**School District Planned Special Education Activities:**

1. Increase activities that improve social communication for PreK students by providing coordinated school psychologist services

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2.

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**District Goal # \_\_\_\_\_:**

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**School District Planned Special Education Activities:**

1.

---

2.

---

3.

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*Prepare as many pages of the Goals and Related Activities Form as necessary to describe your school district's goals and activities that ensures positive student outcomes.*

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**SPECIAL EDUCATION GRANT PROGRAMS**

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**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009  
(ARRA 2009)**

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**Budget ED114**

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**DIRECTIONS:** Applicants must complete and submit a State Budget Form, ED 114, for each funding source, IDEA/ARRA, Section 611 and/or Section 619 entitlement. The ED 114 must reflect a proposed line item budget that corresponds to the intended goals, objectives and activities proposed in the grant application. Applicants must submit the IDEA grant budgets electronically through the CSDE's Prepayment ED 114 Grant System. Questions regarding this system should be addressed to Linda Kriss in the Bureau of Grants Management at 860-713-6472.

**NOTE ON THE IDEA BUDGETS**

Administrative expenditures (salaries, clerical salaries and administrative supplies) are limited to a maximum of 10% of an eligible district's total entitlement for both Sections 611 and 619.

When the federal government conducts its audit, grantees must be able to demonstrate that these expenditures for salaries are justified by time records and demonstrate the percentage of time that these individuals are involved in IDEA activities.

LEAs may use ARRA funds to purchase equipment which as been defined to mean an article of nonexpendable, tangible personal property that has a useful life of more then one year and an acquisition cost which equals or exceeds the lesser of the capitalization level established by the governmental unit for financial statement purposes, or \$5,000 (see 2 CFR Part 225, Appendix B, 15.a.).

IDEA funds may only be used for the excess costs associated with the provision of special education and related services to eligible children. However, 15% of the total grant may be used for general CEIS purposes or, if an the LEA has been identified under 34 CFR Section 300.646 to set aside funds due to disproportionate identification, it must be used for activities to reduce this disproportionate identification. Applicants must document use of grant funds on the *NOTICE OF INTENT TO USE IDEA FUNDS FOR COORDINATED EARLY INTERVENING SERVICES (CEIS)*, found on page 21 of the IDEA ARRA application.

Grantees must use funds to supplement, not supplant local expenditures.

Eligibility for IDEA funding is based upon an LEA's/agency's prior demonstration of its MOE which the CSDE Division of Grants Management calculates for each LEA. If the CSDE identifies an issue concerning a LEA's eligibility CSDE will contact the grantee.

The following ED 114s must be submitted electronically on the CSDE's Prepayment Grants System.

ED114 FISCAL YEAR 2009

BUDGET FORM

FUNDING STATUS:

| GRANTEE NAME: Guilford   |                                       | TOWN CODE: 060       |                |       |
|--|---------------------------------------|----------------------|----------------|-------|
| GRANT TITLE: IDEA, PART B, SECTION 611, ARRA FUNDS <u>Special Education Component.</u> |                                       |                      |                |       |
| PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT                             |                                       |                      |                |       |
| CORE-CT CLASSIFICATION:  |                                       |                      |                |       |
| FUND: 12060  |                                       | SPID: 29011          | PROGRAM: 82032 |       |
| BUDGET REFERENCE: 2009   |                                       | CHARTFIELD1: 170002  |                |       |
| CHARTFIELD2:   |                                       |                      |                |       |
| GRANT PERIOD: 2/17/09 - 6/30/11  |                                       | AUTHORIZED AMOUNT:\$ |                |       |
| AUTHORIZED AMOUNT by SOURCE:   |                                       | CURRENT DUE:\$       |                |       |
| LOCAL BALANCE:\$   |                                       | CARRY-OVER DUE:\$    |                |       |
| CODES  | DESCRIPTIONS                          | PUBLIC               | NON PUBLIC     | TOTAL |
| 111A   | ADMINISTRATOR/SUPERVISOR SALARIES     |                      | N/A            |       |
| 111B   | TEACHERS                              | 155,299              |                |       |
| 112A   | EDUCATION AIDES                       |                      |                |       |
| 112B   | CLERICAL                              |                      |                |       |
| 119  | OTHERS                                |                      |                |       |
| 200  | PERSONAL SERVICES-EMPLOYEE BENEFITS   |                      |                |       |
| 321  | TUTORS                                |                      |                |       |
| 322  | IN SERVICE                            |                      |                |       |
| 323  | PUPIL SERVICES                        |                      |                |       |
| 324  | FIELD TRIPS                           |                      |                |       |
| 325  | PARENT ACTIVITIES                     |                      |                |       |
| 330  | OTHER PROFESSIONAL TECHNICAL SERVICES | 85,200               |                |       |
| 331  | AUDIT                                 |                      |                |       |
| 400  | PURCHASED PROPERTY SERVICES           |                      |                |       |
| 510  | PUPIL TRANSPORTATION                  |                      |                |       |
| 530  | COMMUNICATIONS                        |                      |                |       |
| 560  | TUITION                               |                      |                |       |
| 580  | TRAVEL                                |                      |                |       |
| 590  | OTHER PURCHASED SERVICES              |                      |                |       |
| 611  | INSTRUCTIONAL SUPPLIES                | 4,149                |                |       |
| 612  | ADMINISTRATIVE SUPPLIES               |                      |                |       |
| 690  | OTHER SUPPLIES                        |                      |                |       |
| 700  | PROPERTY                              | 364,620              |                |       |
| 890  | OTHER OBJECTS                         |                      |                |       |
| 940  | INDIRECT COSTS                        |                      |                |       |
|  | TOTAL Special Education 85% only      | 609,268              |                |       |

ED114 FISCAL YEAR 2009

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: Guilford

TOWN CODE: 060

GRANT TITLE: IDEA, PART B, SECTION 611, ARRA FUNDS CEIS Component

PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT

CORE-CT CLASSIFICATION:

FUND: 12060 SPID: 29011 PROGRAM: 82032  
 BUDGET REFERENCE: 2009 CHARTFIELD1: 170002  
 CHARTFIELD2:

GRANT PERIOD: 2/17/09 - 6/30/11

AUTHORIZED AMOUNT:\$

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$

LOCAL BALANCE:\$ CARRY-OVER DUE:\$

| CODES | DESCRIPTIONS                          | PUBLIC  | NON PUBLIC | TOTAL |
|-------|---------------------------------------|---------|------------|-------|
| 111A  | ADMINISTRATOR/SUPERVISOR SALARIES     |         | NA         |       |
| 111B  | TEACHERS                              | 65,427  |            |       |
| 112A  | EDUCATION AIDES                       |         |            |       |
| 112B  | CLERICAL                              | 990     |            |       |
| 119   | OTHERS                                |         |            |       |
| 200   | PERSONAL SERVICES-EMPLOYEE BENEFITS   |         |            |       |
| 321   | TUTORS                                |         |            |       |
| 322   | IN SERVICE                            |         |            |       |
| 323   | PUPIL SERVICES                        |         |            |       |
| 324   | FIELD TRIPS                           |         |            |       |
| 325   | PARENT ACTIVITIES                     |         |            |       |
| 330   | OTHER PROFESSIONAL TECHNICAL SERVICES | 15,000  |            |       |
| 331   | AUDIT                                 |         |            |       |
| 400   | PURCHASED PROPERTY SERVICES           |         |            |       |
| 510   | PUPIL TRANSPORTATION                  | 18,480  |            |       |
| 530   | COMMUNICATIONS                        |         |            |       |
| 560   | TUITION                               |         |            |       |
| 580   | TRAVEL                                |         |            |       |
| 590   | OTHER PURCHASED SERVICES              |         |            |       |
| 611   | INSTRUCTIONAL SUPPLIES                | 7,620   |            |       |
| 612   | ADMINISTRATIVE SUPPLIES               |         |            |       |
| 690   | OTHER SUPPLIES                        |         |            |       |
| 700   | PROPERTY                              |         |            |       |
| 890   | OTHER OBJECTS                         |         |            |       |
| 940   | INDIRECT COSTS                        |         |            |       |
|       | TOTAL (CEIS 15% Component only)       | 107,517 |            |       |

ED114 FISCAL YEAR 2009

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: Guilford

TOWN CODE: 060

GRANT TITLE: IDEA, PART B, SECTION 611, ARRA FUNDS CEIS and Special Ed Combined

PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT

CORE-CT CLASSIFICATION:

FUND: 12060 SPID: 29011 PROGRAM: 82032  
 BUDGET REFERENCE: 2009 CHARTFIELD1: 170002  
 CHARTFIELD2:

GRANT PERIOD: 2/17/09 - 6/30/11

AUTHORIZED AMOUNT:\$

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$

LOCAL BALANCE:\$ CARRY-OVER DUE:\$

| CODES | DESCRIPTIONS                          | PUBLIC  | NON PUBLIC | TOTAL |
|-------|---------------------------------------|---------|------------|-------|
| 111A  | ADMINISTRATOR/SUPERVISOR SALARIES     |         | N/A        |       |
| 111B  | TEACHERS                              | 220,726 |            |       |
| 112A  | EDUCATION AIDES                       |         |            |       |
| 112B  | CLERICAL                              | 990     |            |       |
| 119   | OTHERS                                |         |            |       |
| 200   | PERSONAL SERVICES-EMPLOYEE BENEFITS   |         |            |       |
| 321   | TUTORS                                |         |            |       |
| 322   | IN SERVICE                            |         |            |       |
| 323   | PUPIL SERVICES                        |         |            |       |
| 324   | FIELD TRIPS                           |         |            |       |
| 325   | PARENT ACTIVITIES                     |         |            |       |
| 330   | OTHER PROFESSIONAL TECHNICAL SERVICES | 100,200 |            |       |
| 331   | AUDIT                                 |         |            |       |
| 400   | PURCHASED PROPERTY SERVICES           |         |            |       |
| 510   | PUPIL TRANSPORTATION                  | 18,480  |            |       |
| 530   | COMMUNICATIONS                        |         |            |       |
| 560   | TUITION                               |         |            |       |
| 580   | TRAVEL                                |         |            |       |
| 590   | OTHER PURCHASED SERVICES              |         |            |       |
| 611   | INSTRUCTIONAL SUPPLIES                | 11,769  |            |       |
| 612   | ADMINISTRATIVE SUPPLIES               |         |            |       |
| 690   | OTHER SUPPLIES                        |         |            |       |
| 700   | PROPERTY                              | 364,620 |            |       |
| 890   | OTHER OBJECTS                         |         |            |       |
| 940   | INDIRECT COSTS                        |         |            |       |
|       | TOTAL                                 | 716,785 |            |       |

ED114 FISCAL YEAR 2009

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: Guilford

TOWN CODE: 060

GRANT TITLE: IDEA, PART B, SECTION 619, ARRA FUNDS  
 PROJECT TITLE: IDEA, PART B, Section 619 Preschool Entitlement  
 CORE-CT CLASSIFICATION:  
 FUND: 12060 SPID: 20912 PROGRAM: 82032  
 BUDGET REFERENCE: 2009 CHARTFIELD1: 170002  
 CHARTFIELD2:

GRANT PERIOD: 2/17/09 - 6/30/11 AUTHORIZED AMOUNT:\$

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$  
 LOCAL BALANCE:\$ CARRY-OVER DUE:\$

| CODES | DESCRIPTIONS                          | PUBLIC | NON PUBLIC | TOTAL |
|-------|---------------------------------------|--------|------------|-------|
| 111A  | ADMINISTRATOR/SUPERVISOR SALARIES     |        |            |       |
| 111B  | TEACHERS                              | 28,343 |            |       |
| 112A  | EDUCATION AIDES                       |        |            |       |
| 112B  | CLERICAL                              |        |            |       |
| 119   | OTHERS                                |        |            |       |
| 200   | PERSONAL SERVICES-EMPLOYEE BENEFITS   |        |            |       |
|       |                                       |        |            |       |
| 321   | TUTORS                                |        |            |       |
| 322   | IN SERVICE                            |        |            |       |
| 323   | PUPIL SERVICES                        |        |            |       |
| 324   | FIELD TRIPS                           |        |            |       |
| 325   | PARENT ACTIVITIES                     |        |            |       |
| 330   | OTHER PROFESSIONAL TECHNICAL SERVICES |        |            |       |
| 331   | AUDIT                                 |        |            |       |
|       |                                       |        |            |       |
| 510   | PUPIL TRANSPORTATION                  |        |            |       |
| 530   | COMMUNICATIONS                        |        |            |       |
| 560   | TUITION                               |        |            |       |
| 580   | TRAVEL                                |        |            |       |
|       |                                       |        |            |       |
| 600   | SUPPLIES                              |        |            |       |
|       |                                       |        |            |       |
| 700   | PROPERTY                              |        |            |       |
| 940   | INDIRECT COSTS                        |        |            |       |
|       |                                       |        |            |       |
|       | TOTAL                                 | 28,343 |            |       |

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**SPECIAL EDUCATION GRANT PROGRAMS**

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**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009**  
**(ARRA 2009)**

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IDEA Budget Narratives

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**DIRECTIONS:** Applicants must complete and submit the attached State Budget Narrative(s) for each funding source the applicant is entitled to receive, the IDEA, Section 611 and/or Section 619 entitlement funds. Applicants must provide an explanation for all expenditures proposed in the grant budget. Justifications for expenses must correspond to the Goals and Related Activities Pages (pages 10-11) and the respective ED114.

**Please Note following:**

- Applicants must provide the full time equivalent (FTE) of personnel whose salaries are included in the budgets (e.g., 2.5 FTE speech and language pathologists, .3 FTE occupational therapist, etc.)
- Combined administrative costs (Budget codes 111A, 112B and code 612) are limited to 10% of the grant.
- If a LEA uses code 700 (Property), please specify unit(s) and unit cost(s).

**BUDGET NARRATIVE (ARRA FUNDS)**

DIRECTIONS: For Section 611 funding, identify the budget code, line item description, proposed cost and justification for each expenditure. Applicants must justify every proposed line item expenditure. Identify personnel by type (e.g., teacher, aide, etc.) and FTE. Proposed line item costs must reflect the goals and intended outcomes of the grant.

Section 300.133 (d) of the Code of Federal Regulations requires that LEAs use IDEA-Part B Section 611/619 funding to meet its proportionate expenditure mandate with respect to eligible parentally placed nonpublic school students. By doing so, a LEA can demonstrate adherence to that mandate upon completion of end-of-year expenditures (ED-141).



| Code       | Line Item   | Cost-<br>Public 3-<br>21 (611) | Justification   |
|------------|---|--------------------------------|---|
|            | Professional Development @\$25,200<br><br>Software Licenses for Reading and Mathematics @\$60,000   | \$85,200                       | Training is needed for Special Education and General Education Teachers who work with students with disabilities. The training will help to increase their knowledge and skills in teaching reading and math instruction, enhancing their understanding of data collection and analysis and the effective use of technology.<br><br>Provide software programs effective in teaching reading and math to students with disabilities. |
| <b>331</b> | <b>Audit</b>  |                                |   |
| <b>400</b> | <b>Purchased Property</b>   |                                |   |
| <b>510</b> | <b>Pupil Transportation</b>   | \$18,480                       | Transportation for students participating in intervention beyond the school day<br><b>(CEIS)</b>  |
| <b>530</b> | <b>Communications</b>   |                                |   |
| <b>560</b> | <b>Tuition</b>  |                                |   |
| <b>580</b> | <b>Travel</b>   |                                |   |
| <b>590</b> | <b>Other Purchased Services</b>   |                                |   |
| <b>611</b> | <b>Instructional Supplies</b>   | \$7,620<br><br>\$4,149         | Supplies for Reading Camp and technology supplies (cartridges) <b>(CEIS)</b><br><br>Special Education Supplies for Reading and Math Tutoring  |
| <b>612</b> | <b>Administrative Supplies (10% rule)</b>   |                                |   |
| <b>690</b> | <b>Other Supplies</b>   |                                |   |
| <b>700</b> | <b>Property</b><br>3 Mobile Labs @23,300=\$69,900<br>6 Mobile Labs @\$22,600=\$135,600<br><br>Smartboards on slide mount<br>8 @ \$3,890=\$31,120<br>Smartboards<br>31 @ \$3,300=\$102,300 | \$364,620                      | Technology to include:<br><br>Increase number of Mobile labs to decrease the student-computer ratio to provide more individualized time for students with disabilities.<br><br>Provide Smartboards as an effective vehicle for integrating 21 <sup>st</sup> century instruction and differentiated instruction for various learning styles for students with disabilities.  |

| Code       | Line Item   | Cost-<br>Public 3-<br>21 (611)                                   | Justification  |
|------------|---|--|--|
|            | <p>Clickers-Class Response System<br/>6 @\$1700=\$10,200</p> <p>Sonicwall NSA 240-Total Secure<br/>Security Appliance= 5@\$1400=\$7,000</p> <p>SonicWall Pro - 1 @\$8,500</p> |  | <p>Allows students with disabilities to get immediate feedback and reinforcement.</p> <p>Strengthen infrastructure with a PK-12 approach by incorporating routers/firewall to utilize new high speed connection.</p> |
| <b>890</b> | <b>Other Objects</b>  |  |  |
| <b>940</b> | <b>Indirect Costs</b><br>(Only for school districts given prior approval by SDE)  |  |  |
|            | <b>TOTAL EXPENSES</b>   | <p>\$107,517</p> <p>\$609,268</p> <p><b><u>\$716,785</u></b></p> | <p><b>CEIS Component</b></p> <p>Special Education Component</p> <p><b>Total</b></p>  |

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## **BUDGET NARRATIVE (ARRA FUNDS)**

**DIRECTIONS:** For Section 619 funding, identify the budget code, line item description, proposed cost and justification for each expenditure. Applicants must justify every proposed line item expenditure. Identify personnel by type (e.g., teacher, aide, etc.) and FTE. Proposed line item costs must reflect the goals and intended outcomes of the grant.

Section 300.133 (d) of the Code of Federal Regulations requires that LEAs use IDEA-Part B Section 611/619 funding to meet its proportionate expenditure mandate with respect to eligible parentally placed nonpublic school students. By doing so, a LEA can demonstrate adherence to that mandate upon completion of end-of-year expenditures (ED-141).

| <b>Code</b> | <b>Line Item</b>  | <b>Cost-<br/>Public 3-5<br/>(619)</b> | <b>Cost-<br/>Non-Public<br/>3-5 (619)</b> | <b>Justification</b>   |
|-------------|---|---------------------------------------|---|--|
| <b>111A</b> | <b>Administrators*</b><br><b>(10% rule)</b>                               |                                       |   |  |
| <b>111B</b> | <b>Teachers *</b><br><b>.4 School Psychologist</b><br><b>(09-10 only)</b> | \$28,343                              |   | The School Psychologist provides professional development and coaching to staff and parents, makes recommendations for future programming and services, serves as a liaison to nonpublic schools and facilitates the smooth transition of PreK students with disabilities to kindergarten. |
| <b>112A</b> | <b>Education Aides *</b>  |                                       |   |  |
| <b>112B</b> | <b>Clerical * (10% rule)</b>  |                                       |   |  |
| <b>119</b>  | <b>Other *</b>  |                                       |   |  |
| <b>200</b>  | <b>Personal Services-<br/>Employee Benefits</b>                           |                                       |   |  |
| <b>321</b>  | <b>Tutors *</b>   |                                       |   |  |
| <b>322</b>  | <b>In-service</b>   |                                       |   |  |
| <b>323</b>  | <b>Pupil Services</b>   |                                       |   |  |
| <b>324</b>  | <b>Field Trips</b>  |                                       |   |  |
| <b>325</b>  | <b>Parent Activities</b>  |                                       |   |  |
| <b>330</b>  | <b>Other Prof. Technical</b>  |                                       |   |  |
| <b>331</b>  | <b>Audit</b>  |                                       |   |  |
|             | <b>*Specify type and FTE</b>  |                                       |   |  |

| Code | Line Item   | Cost-<br>Public 3-5<br>(619) | Cost-<br>Non-Public<br>3-5 (619) | Justification |
|------|---|------------------------------|----------------------------------|---------------|
|      |   |                              |                                  |               |
| 510  | Pupil Transportation  |                              |                                  |               |
| 530  | Communications  |                              |                                  |               |
| 560  | Tuition   |                              |                                  |               |
| 580  | Travel  |                              |                                  |               |
|      |   |                              |                                  |               |
| 600  | Supplies  |                              |                                  |               |
|      |   |                              |                                  |               |
| 700  | Property (see pg. 15)   |                              |                                  |               |
|      |   |                              |                                  |               |
| 940  | Indirect Costs<br>(Only for school districts<br>given prior approval by<br>SDE) |                              |                                  |               |
|      | <b>TOTAL<br/>EXPENSES</b>   | \$28,343                     |                                  |               |

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**NOTICE OF INTENT TO USE IDEA FUNDS FOR  
COORDINATED EARLY INTERVENING SERVICES (CEIS)  
AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009  
(ARRA 2009)**

Under Section 300.226, “an LEA may not use more than 15 percent of the amount such agency receives under Part B of the Act for any fiscal year...to develop and implement coordinated, early intervening services, which may include interagency financing structures, for students in kindergarten through Grade 12 (with a particular emphasis on students in kindergarten through Grade three) who are not currently identified as needing special education or related services, but who need additional academic and behavioral support to succeed in a general education environment.

In implementing coordinated, early intervening services under this section, an LEA may carry out activities that include: (1) Professional development for teachers and other school staff to enable such personnel to deliver scientifically based academic and behavioral interventions, including scientifically based literacy instruction, and, where appropriate, instruction on the use of adaptive and instructional software; and (2) Providing educational and behavioral evaluations, services and supports, including scientifically based literacy instruction...

*Reporting:* Each LEA that develops and maintains coordinated, early intervening services under this section must annually report to the CSDE on:

- 
1. The number of children served under this section.
  2. The number of children served under this section, who subsequently received special education and related services under Part B of the Act during the preceding two year period.
- 

Funds made available to carry out this section may be used to carry out coordinated, early intervening services aligned with activities funded by, and carried out under the Elementary and Secondary Education Act (ESEA) if those funds are used to supplement, and not supplant, funds made available under the ESEA for the activities and services assisted under this section.”

**PLEASE COMPLETE THIS PAGE IF YOUR DISTRICT ELECTS TO USE COORDINATED EARLY INTERVENING SERVICES (CEIS) OR HAS BEEN IDENTIFIED, UNDER 34 C.F.R. SECTION 300.646, TO SET ASIDE FUNDS DUE TO DISPROPORTIONATE IDENTIFICATION.**

**NOTICE OF INTENT TO USE IDEA FUNDS FOR  
COORDINATED EARLY INTERVENING SERVICES (CEIS)  
AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009  
(ARRA 2009)**

LEA: Guilford Public Schools

CHART A: Activities Using Part B ARRA Funds for  
Coordinated Early Intervening Services (CEIS)

| Specific activity                | K-3 Emphasis (Y/N?) | Cost     | Specific Target Audience   |
|----------------------------------|---------------------|----------|--|
| Summer Reading Camp              | Y                   | \$19,450 | 1 <sup>st</sup> & 2 <sup>nd</sup> grade students reading below grade level expectation |
| Professional Development         | N                   | \$ 6,000 | Regular education teachers K-8   |
| Small Group Intervention Program | Y                   | \$82,067 | Students needing math/reading interventions with priority emphasis K-3                 |
|                                  |                     |          |  |

CHART B: Reporting form for Students Served Using  
Early Intervening Services under IDEA, (Part B)

|                           | # OF STUDENTS SERVED | # OF STUDENTS SERVED<br>(PROJECTED) |
|---------------------------|----------------------|-------------------------------------|
| LOCATION                  | SCHOOL YEAR 08-09    | SCHOOL YEAR 09-10                   |
| Guilford Lakes Elementary |                      | 50                                  |
| All Schools               |                      | 140                                 |
|                           |                      |                                     |

CHART C: For LEAs utilizing IDEA ARRA funds for CEIS in 2008-09:

Number of Students served since February 17, 2009, who have been subsequently identified as Special Education/Related Services Eligible in:

School Year 08-09:

FOR THE USE OF ARRA FUNDS FOR CEIS PURPOSES, THIS APPLICATION MUST INCLUDE SPECIFIC GOALS/RELATED ACTIVITIES (pages 10-11), AS WELL AS CLEARLY INDICATING THE CEIS COSTS ON THE BUDGET NARRATIVE PAGES (pages 16-19).

